

United States Department of Agriculture



Natural Resources Conservation Service
(Field Office Address)
(Field Office Telephone Number)

Enclosure 1

Sample Letter for Disapproval/Cancellation

(Date)

Farm Serial No. _____ Tract No. _____ County, Tennessee

Grassland Reserve Program (GRP) or Environmental Quality Incentives Program (EQIP)

Dear _____:

Thank you for your application for assistance for the above-listed program. Your request for a contract in the above-listed program is hereby being disapproved and cancelled. This action is being taken for the following reason(s) listed below:

_____ Lack of Funds

_____ Lower Priority - Your application was scored and ranked and determined eligible, but was not considered one of the top-ranked applications.

Disapproval and cancellation of your application is not appealable. You may appeal the technical determination used as a basis for this disapproval and cancellation. Contact our office at telephone no. _____ for additional information. Thank you for your interest in protecting and improving the natural resources on your land.

Our office is accepting applications currently for the 2005 GRP/EQIP. You may complete a new application for consideration in the FY 2005 program by contacting us at the above address.

Sincerely,

(DISTRICT CONSERVATIONIST)
District Conservationist